Citation norms

1. Books:
   Author, *Title*, volume, Place, Publisher, Year.

2. Collective works:
   Editor (ed.), *Title*, Place, Publisher, Year.

3. Articles in collective works:
   Author, “Article title”, *Book Title*. Ed. Editor’s name, Place, Publisher, Year, pages.

4. Articles in periodic publications
   Author, “Article title”, *Journal Title*, Number / Volume, Year, Pages.

5. Online publications
   Author, *Title*, Number / Year (if applicable). Available in http://nameofsite.xx (day-month-year of access)

6. Thesis

Author, *Title*. PhD / MA thesis, Place, University, Year.


7. Documents

Place, Archive, Collection, document, folio / pages.

Ex: Lisboa, Arquivo Nacional da Torre do Tombo, Tribunal do Santo Ofício, Inquisição de Lisboa, processo n.º 2345, fls. 34r-35v.

[After the first reference, the archive and collection’s names could be abbreviated. Ex: Lisboa, ANTT, TSO, Inquisição de Lisboa, proc. n.º 345, fls. 32r-33r.]

8. Observations

After the first reference, the footnote could be abbreviated as following:

Author’s surname, *op. cit.*, pages.

Ex:


If more than one book/article of the same author is referenced, the first words of the book/article’s title should appear before “op. cit.”

If the same author is referenced in two or more consecutive footnotes on different works, his/her name should be replaced by “Idem”.
Ex:
If the same author is referenced in two or more consecutive footnotes on the same work, his/her name should be replaced by “Idem” and the work’s title by “Ibidem”:
Ex: